

WXYZ Radio has an opening for a Morning News Reporter/Host who has excellent on-air presence and strong reporting, writing and production skills to become a regular morning presence on WXYZ – as both a reporter and a regular, substitute news host

**Job responsibilities include but are not limited to:**

- Covering the early-morning stories for WXYZ news, often live, from the field, as a regular morning presence
- Filling in for local hosts of (list shows) as assigned
- Report and produce stories for radio and webcast, using audio and visual recording equipment
- Report on the air live via phone or other means
- Establish and develop sources
- Put issues, stories, happenings and breaking news into context and without hype
- Write news headlines and news shorts; write and record news spots for later broadcast
- In some cases, operate the broadcast board to play shows and on-air elements
- Make on-air transitions from one show or segment to another
- Monitor a variety of news sources to broadcast breaking news and to alert other staff of major news
- Take direction from news producers to complete morning tasks for news room
- Additional duties as assigned

**Qualifications**

- Availability to work regular schedule of M-F 5am-1pm, and occasionally other hours as needed
- Bachelor's degree in journalism, communications or relevant equivalent
- Solid, demonstrated experience as a reporter, producer and/or host
- Excellent verbal and written communication skills with clear, authoritative speaking voice
- Strong interviewing skills; exceptional news judgment and strong journalistic ethics
- Understanding and ability to follow international, national and (city) area news
- Able to maintain clear thinking under pressure; prioritize and manage several projects at one time
- Able to recognize the news value of a range of stories, and to respond appropriately to breaking news
- Proficiently operate technical equipment
- Knowledge of FCC rules and regulations
- This position requires use of a computer, telephone and other office and broadcast equipment; ability to communicate effectively through a variety of methods; requires ability to work extended hours as needed
- Must be able to work in a studio broadcast and/or office environment; must be able to work remotely on occasion
- (City and/or region) experience preferred
- WXYZ listener preferred